

CARROLL WATER AND SEWER DISTRICT

10340 W. State Route 2
Oak Harbor, Ohio 43449

Phone: (419) 898-5028
Fax: (419) 898-6183

**TENANT SERVICE AGREEMENT
RETURN COMPLETED FORM TO THE ABOVE ADDRESS OR FAX**

I/we (if married, both names must be provided) _____
_____ (hereinafter, the "TENANT"), desire to be or
remain a TENANT of an OWNER/CUSTOMER (hereinafter, "OWNER") of the Carroll Water and
Sewer District (hereinafter, the "DISTRICT") and directly receive the bills for utility service charges
for the following service address: _____ under this
Tenant Service Agreement (hereinafter, "TSA"). The OWNER of the property at such service address
is _____ and I/we pay rent to the OWNER whose telephone number is
_____.

For good and valuable consideration, including the right to obtain or continue to receive
services from the DISTRICT, the undersigned agree as follows:

1. **LIABLILITY FOR PAYMENT:** TENANT agrees to pay the DISTRICT for utility service
charges, and any other applicable DISTRICT fees and/or penalties, for the above service address
during their tenancy at such address.

2. **BILLING:** The rates and charges are prepared and billed monthly in accordance with DISTRICT
Regulations. Bills and notices relating to the conduct of the business of the DISTRICT will be mailed
to the TENANT at the service address indicated above (or mailing address, if provided below) unless
the District is informed of a new mailing address by submission of a new TSA, *or unless a DISTRICT
change of address form has been completed and returned in a timely manner to the DISTRICT
business office.* The DISTRICT shall not otherwise be responsible for delivery of any bill or notice.

3. **AUTHORIZATION TO RELEASE INFORMATION:** TENANT understands that OWNER may
ask for information regarding the status of TENANT'S account with the DISTRICT, and that OWNER
may ask to be notified if TENANT'S account with the DISTRICT becomes delinquent or if the
DISTRICT takes any action to notify TENANT of delinquencies or to collect on TENANT'S
delinquent account. TENANT hereby authorizes disclosure by the DISTRICT to OWNER, presenting
proper identification, of any and all information about or pertaining to billing, billing delinquency,
notices of delinquency, service termination, actions at law (lawsuits), certification of delinquent
charges to the County Auditor to create a lien, and any other actions regarding TENANT'S account or
arising out of or in connection with the DISTRICT'S provision of utility services to THE service
address indicated above and the billing therefor.

4. **RELEASE OF CLAIMS:** TENANT, including TENANT'S spouse, family members, employees,
agents, officers, directors, successors or assigns, hereby waives TENANT'S right to any and all claims
actions, causes of action, liability, damage or claims of damage of every character against the
DISTRICT, its employees, agents, board members, legal representatives, attorneys, successors or
assigns relating to or arising out of or in connection with the disclosure by the DISTRICT to OWNER
of TENANT'S billing information, including billing, billing delinquency, notices of delinquency,

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service termination, actions at law (lawsuits), certification of delinquent charges to the County Auditor to create a lien, and any other actions regarding TENANT'S account. TENANT further releases and forever discharges the DISTRICT, its employees, agents, board members, legal representatives, attorneys, successors or assigns, from any and all claims, actions, causes of action, liability, damage or claims of damage of every character that TENANT has or may claim to have against the DISTRICT of whatsoever kind and character, whether legal or equitable, which TENANT has or may have now or in the future relating to or arising out of or in connection with any disclosure by the DISTRICT to OWNER of TENANT'S billing information, including DISTRICT billing, billing delinquency, notices of delinquency, service termination, actions at law (lawsuits), certification of delinquent charges to the County Auditor to create a lien, and any other actions regarding TENANT'S account.

4. APPROVAL BY OWNER: This TSA is not effective without written authorization from OWNER as indicated on OWNER'S Customer Application. Notwithstanding such authorization, the DISTRICT reserves the right to deny a TSA with a TENANT who has been delinquent on a DISTRICT account under another TSA for any service address.

5. INSPECTION BY DISTRICT: All transfers of service to a new TENANT are subject to inspection of DISTRICT property in accordance with DISTRICT Regulations.

6. RULES AND REGULATIONS: TENANT further agrees to adhere to all District rules and regulations.

By signing below, TENANT understands and agrees to all of the foregoing.

_____	_____	_____	_____
TENANT	DATE	SPOUSE OF TENANT	DATE
_____		_____	
PRINT TENANT NAME		PRINT SPOUSE'S NAME	

_____ TENANT MAILING ADDRESS (If different from service address above)

_____	_____	_____
TENANT HOME PHONE	CELL	WORK NUMBER

Security Deposit \$100.00 Date Received _____ Date Returned _____